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MEMORANDUM FOR:

SUBJECT : Information for Personnel Overseas
Having Comptroller Career Designation

1. In accordance with the Career Service Program of this Organization, there have been established a number of Career Service Boards. Each Board reviews the rotation, training, advancement, and assignment plans for each employee who is identified by the career designation of that Board.

2. As you may know, you have been given a career designation which indicates that the Comptroller and his Career Service Board will be primarily responsible for planning and accomplishing your career development.

3. Since you are now overseas, you are the subject of special consideration by the Board.

4. As Chairman of the Comptroller Career Service Board, I wish to express our intention of providing you and other personnel having this career designation with opportunity for a satisfying and rewarding career with the Organization.

Chairman, Comptroller Career Service Board

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